



Town of Hopkinton, NH

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SELECTMEN PUBLIC MEETING MINUTES MONDAY, APRIL 25, 2011 APPROVED MAY 9, 2011

Chairman Jim O'Brien called a regularly scheduled business meeting of the Board of Selectmen to order at 5:32 PM on Monday, April 25, 2011.

Present:

Jim O'Brien, Chairman
Tom Congoran, Selectman
George Langwasser, Selectman
Bryan Pellerin, Selectman (arriving at 5:34 pm)
Denis Goddard, Selectman
Neal Cass, Town Administrator
Robin Buchanan, Administrative Assessing Assistant

Public present: Merle Dustin, Ken Wilkens, Janet Krzyzaniak, Lester & Bonnie Cressy, John & Rebecca Little

I. ADMINISTRATIVE

The Board approved the following:

Vendor Disbursement and Payroll Manifests
Building/Use Permit
For Review – Selectmen's Notes and Correspondence
For Signature – Deputy Forest Fire Warden Appointment; Solar Exemption;
Current Use Application Map 257 Lot 46; Elderly exemption Map 243 Lot 40,
Map 256 Lot 30, and Map 207 Lot 29

II. APPROVAL OF MINUTES

The Board reviewed the minutes of the Public Meeting of April 11, 2011. Selectman Langwasser made a motion, seconded by Selectman Goddard to approve the minutes of the Public Meeting April 11, 2011.

VOTE: O'Brien, Langwasser, Goddard
voting in favor of the motion; no votes against;
Congoran abstaining; motion passes; 3-0-1

III. PUBLIC APPOINTMENTS

John and Rebecca Little are in to discuss the dump policy with the Board. Mr. & Mrs. Little own property in Webster that abuts the property on which the Transfer Station is located. He and his wife have used the access road through the Transfer Station as a shortcut for many years. That access has been

blocked off. Shortly after that Mr. & Mrs. Little were on the Transfer Station property during closed hours of the dump and they were arrested. The court date has been postponed until May 10, 2011. He would like permission to use the access road during open hours. Selectmen O'Brien inquired if the Ordinance was clear about trespassing. Mr. Cass stated it is not clear. A discussion ensued with regards to the use of the property after hours and how it would be policed. Mr. Cass informed the Board the Landfill Committee was reworking the Ordinance. It is not yet complete. A discussion ensued with regards to allowing use of the access road during open hours. It was noted the new community well needs to be off limits. Mr. Cass stated when the Committee is done with the draft it will come before the Board. Chairmen O'Brien inquired what the transfer station employees believe the policy is at the time. He would like to meet with the Landfill Committee. Also, is it possible to draft a policy allowing access to road that runs through the Transfer Station?

IV. OLD BUSINESS

Mr. Cass informed the Board that Louise Carr has submitted 4 names from the Recreation Committee for the Recreation Director Search Committee and Don Lane has submitted 3 names for the committee from the Senior Recreation Committee. Selectmen Langwasser and Pellerin each suggested someone for the committee. Selectmen Langwasser made a motion to appoint the following people to the Recreation Director Search Committee: Joanne Woodward, Judy Sanborn, Gloria Symonds, Jim Lewis, Ed Kerr, Steve Crawford and Chris Lawless. Selectmen Pellerin seconded the motion.

VOTE: O'Brien, Langwasser, Pellerin, Congoran and Goddard voting in favor of the motion; no votes against; motion passes 5-0.

V. PUBLIC APPOINTMENTS

Merle Dustin is in to discuss the letter received from Architectural Barrier-Free Design Committee with regards to the observations that were made by a member of the AB Committee of the NH Governor's Commission on Disability. She asked the letter be made part of the minutes (attached). Ms. Dustin went over various parts of the letter that show when improvements to be made according to the letter. Lastly, she stated the Human Services office should not be here but at the Slusser Senior Center. Selectmen Langwasser stated a lot of thought went into moving the Human Services office and he still believes it was the right decision. He is aware the building has problems.

VI. PUBLIC FORUM

Chairmen O'Brien opened the floor for Public Forum. There were no comments.

VII. OLD BUSINESS

Interview Process for hiring a new Recreation Director was discussed. Mr. Cass stated we have over 25 applicants at the moment and Friday, April 29, is the closing date. Mr. Cass and Justin La Vigne will go through the resumes and then pass on the ones that look promising to the Committee. The Committee will do the interviews and pass their choices on to the Board. Mr. Cass stated the staff from Kimball Pond is returning, the July 4th Celebration is in the hands of the Recreation Committee.

Mr. Cass put together a memo with regards to the Selectmen looking at very department. Chairmen O'Brien wanted it made clear to the Department Heads; the Board is not looking to cut budgets or staff. However, the Board wants to be pro-active in light of the State's cutting back funding and not wait until the budget process begins in October.

The Board noted the memo from the Municipal Operations Improvement Committee with regards to the Town Report. MOIC noted the reports were only to be one page; however, some did not follow that. It was also noted by MOIC that many reports had personnel comments and opinions, which is not appropriate for town report. Mr. Cass suggested using a template next time. It was noted by the Board that most comments with regards to the Town Report were positive. It was noted the Report was easier to read and follow. The Board also wanted to reserve the right to go over the one page limit.

VIII. NEW BUSINESS

Mr. Cass brought the Board's attention to 3 deeds that consist of property the Transfer Station is located on. Webster is not listed on the deeds and the Town of Webster would like to be placed on the deeds. Mr. Cass will do some research to insure Webster was part of the purchase.

Mr. Cass noted the paving bids were opened this afternoon. He noted Herm Blanchette was here when the bids were open. He has reviewed them. Selectmen Langwasser made a motion to accept the paving bid from Continental Paving in the amount of \$221,435.00. Selectmen Congoran seconded the motion.

VOTE: O'Brien, Langwasser, Congoran,
Pellerin and Goddard voting in favor of
the motion; no votes against; motion passes;
5-0.

IX. OTHER BUSINESS

Mr. Cass informed the Board Mr. Robert Lewellen has volunteered to pay for the power wash and painting of the bandstand. Mr. Cass also informed the Board, PSNH is digging up the transformer behind the bandstand because it blew.

Selectmen Pellerin inquired as to the e-mail received from Robert Clay with regards to possible issues at the Transfer Station. A discussion ensued with regards to Dockman's not bring the aluminum cans to the transfer station. As they are a private hauler, we cannot require them to bring the can to the Transfer Station. Mr. Cass will write a response to Mr. Clay's letter.

The Board received an update on the Pay by Bag Program in a report by Steve Clough. Discussion ensued with regards to the numbers and data, commercial haulers paying tipping fees, noted a drop in commercial trash.

Discussion ensued with regards to how to streamline the registration process for Recreation activities.

Discussion ensued with regards to the Town's website.

Selectmen Goddard stated he was at the Recycling Committee meeting and the committee was not able to come up with satellite locations for recycling. Various potential locations were discussed.

There being no further business, motion by Selectman Congoran, seconded by Selectman Pellerin to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:40 PM.

Respectfully submitted,

Robin Buchanan

Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.